



## WCIA Scholarship Program

The **WCIA Scholarship Program** is intended to provide limited financial support for members towards accreditation or certification programs that focus on risk management or liability exposure mitigation.

This scholarship is treated separately from the 1% Training reimbursement funds; however, a Member cannot submit for a Scholarship reimbursement if they have already submitted for the same program under their 1% Training Reimbursement Allotment.

### Examples of eligible programs include but are not limited to:

- American Public Works Association (AWPA) Accreditation
- Commission for Accreditation of Park and Recreation Agencies (CAPRA)
- Commission on Accreditation for Law Enforcement Agencies (CALEA)
- International Academies of Emergency Dispatch (IAED) Accreditation
- WA Association of Sheriffs and Police Chiefs (WASPC) Accreditation
- Lexipol Subscription and Daily Training Bulletins (Custody, Fire, or Police)
- AFO Aquatic Facility Operator Certification
- AICP American Institute of Certified Planners Certification
- APCO Certified Public-Safety Executive
- APWA Certified Public Infrastructure Inspector
- APWA Certified Stormwater Manager
- CPSI Certified Playground Safety Inspector
- International Society of Arboriculture (ISA) Certifications
- IAEM Certified Emergency Manager
- EMS Online Dispatch Training Certifications or Re-Certifications
- IAED Emergency Certifications or Re-Certifications (Fire, Medical or Police)
- IAEM Certified Emergency Manager
- WMCA – NW Clerks Institute and Academies

**Note:** Other programs may be eligible; however, trainings will need to meet all applicable program criteria.

### Program Parameters:

- All Members are eligible except members paying \$5,000 or less in their annual assessment.
- Member qualifies for 50% reimbursement of the program fee, **not to exceed \$500** annually.
- Member is limited to a one-time submittal for a selected program for the year. If you have more than one registration for the selected program you can combine into one submittal.
- Only current year programs are eligible; programs completed in any prior year are not eligible.
- Reimbursement is limited to registration costs only.
- Funds are available on first-come, first-served basis and are subject to availability.

### Submission Process:

- Training must be completed, and the training invoice paid for prior to submission.
- Reimbursement must be submitted via the Origami Member Portal by Member's designated Origami user.
  - Submit under the category **SCHOLARSHIP**.
  - Must provide a copy of the invoice and a certificate of completion if a certificate is provided.



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### Submission Timelines:

- Member is required to submit the reimbursement submittal upon program completion **within 30 days** of receipt of invoice.
- All reimbursement submittals must be provided to WCIA by the annual reimbursement deadline of the **second Friday of December**. Failure to meet deadline will result in reimbursement denial.

### Questions:

- If you have any questions, please contact Member Services Coordinator, Maria Orozco at [mariao@wciapool.org](mailto:mariao@wciapool.org) or 206-687-7895.