



December 2020

Regional, Reimbursed, Co-Sponsored & Speaker Sponsorships

WCIA Trainings

- December 1 & 3 Webinar – Building Supervisory Skills 101
- December 2 Webinar – Best Practices for Managing Remote Employees
- December 2 Webinar – Harassment, Discrimination, & Retaliation Prevention for Supervisors
- December 7 Webinar – Approaching Supervisory Situations with Confidence
- December 8 & 10 Webinar – Building Supervisory Skills 201
- December 9 Webinar – An Overview of Leave Laws and Guidance on Reasonable Accommodation
- December 10 & 11 Webinar – Foundations of Implicit Bias
- December 11 Webinar – Transitioning to Discipline
- December 14 Webinar – Diversity & Inclusion Playbook: The Unexpected Challenges of Playing Nice at Work
- December 14 & 16 Webinar – Managing Challenging Conversations
- December 15 Webinar – Recognizing Implicit Bias
- December 15 & 17 Webinar – Building Supervisory Skills 301
- December 16 Webinar – A Legal Guide to Due Process, Performance Management, Discipline and Discharge
- December 17 Webinar – Mitigating Implicit Bias in the Hiring Process
- December 21 & 23 Webinar – Building Supervisory Skills 301

For WCIA Training Registration:

- Go to www.wciapool.org and click on Education & Training
- Select Training Courses-List View (Use Keyword Search to filter results)
- Click on the training title, and then click *View Event Website* and then on the next page click *Register Now* and complete the registration form

Reimbursable* & Co-Sponsored Programs

**Indicates a reimbursable program*

- December 1 & 2 Virtual – Northwest Clerks Institute Virtual Professional Development Series: Leading with Emotional and Collective Intelligence*
- December 3 Virtual – CIT 8HR Corrections In-Service
- December 3 Virtual – DES Mitigating Implicit Bias in the Hiring Process Workshop (4 Hours)* (10am to 12pm; 2pm to 4pm)
- December 4 PAW Webinar – Economic Development Through Recreation: Small Jurisdiction Success Stories*
- December 7-11 Online Course – CJTC First Level Supervision*
- December 8 Summit Law Webinar – Preventing Harassment and Discrimination in the Workplace*
- December 9 MRSC Webinar – Economic Development During the COVID-19 Pandemic – Case Studies from Washington State*

Crisis Intervention Team Training (CIT) courses are at “no charge” and can be found on the CIT website: <https://www.cjtc.wa.gov/training-education/crisis-intervention-training>



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Reimbursable* & Co-Sponsored Programs (cont.)

**Indicates a reimbursable program*

- December 9 & 10 Virtual – Northwest Clerks Institute Virtual Professional Development Series: Budgeting in Uncertain Times*
- December 10 Summit Law Webinar – The Attendance Maze-A Primer on Protected Leave*
- December 10 Virtual – DES Recognizing Implicit Bias Workshop*
- December 10 Free MRSC Webinar – Rosters Overview for New and Continuing Public Agency Members
- December 11 MRSC Webinar – Land Use Case Law Update-Winter 2020*
- December 11 Yakima – CIT 8HR In-Service-Statewide
- December 15 Summit Law Webinar – Conducting Personnel Investigations*
- December 15 & 16 Virtual – Northwest Clerks Institute Virtual Professional Development Series: Building and Maintaining Trust
- December 17 Virtual – DES Mitigating Implicit Bias in the Hiring Process Workshop (4 Hours) (10am to 12pm; 2pm to 4pm)

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Reimbursement Deadline: The last day to submit a reimbursement request in 2020 is **Friday, December 11, 2020**. Requests received after the December 11th deadline will be denied.

Note: On November 25 the Reimbursement Request Process switched to the Origami Member Portal

What does this mean?

- Only the designated “Origami User” will have access and be allowed to submit a reimbursement request (Delegate, Alternate, or another assigned Origami User)
- Once logged into the Origami Member Portal, you will find Instructions for Origami Users, Overview of Reimbursement Program and List of Eligible Reimbursements on your dashboard

We appreciate your patience during this transition and welcome your feedback! If you have questions or comments, please contact one of your Member Services team at memberservices@wciapool.org or 206-575-6046.