

Parks and recreation trainings activity

By Maria Orozco

Do you know if your entity has taken advantage of the Parks and Recreation education opportunities and reimbursement programs? Are you curious to know who has attended trainings or if you are meeting your COMPACT requirements?

Delegates, Alternates and designated individuals can find out quickly by visiting the WCIA website and accessing the Member Resources section to unveil one of these three reports: **COMPACT Status, Training Summary and Reimbursement Summary.**

To retrieve the reports, follow these four easy steps:

1. Go to www.wciapool.org
2. Enter your login (User Name and Password)
3. Next click "Member Resources"
4. Under "My Reports" click one of the following
 - o COMPACT Status Report
 - o Training Summary Report
 - o Reimbursement Summary Report

Report Features:

The COMPACT Summary Report allows you to view COMPACT Summary Reports from 2013 to 2017.

The Training Summary Report allows you to see the list of trainings attended by individuals from your entity, as well as trainings individuals are registered to attend. You are able to download a spread sheet for easy reference.

The Reimbursement Summary Report allows you to view reimbursements that your entity has received.

If you need assistance accessing the reports or if there are additional individuals within your entity who should have access to these reports, please contact Member Services at memberservices@wciapool.org.